Minutes for

Library Board of Trustees

Regular Meeting – December 3, 2024

Main Library Room.

1. Call to Order
   1. 4:59 pm
2. Roll Call
   1. Raylene, Ruth, Jenny, Julie, Alice, Abbie, Dan (minutes).
3. Approval of Agenda (Motion to Approve)
   1. Alice 1st. Julie 2nd. Add in that Jen is coming at some point to do oath of the constitution at some point tonight. All in Favor
4. Approval of Minutes (Motion to Approve)
   1. Raylene 1st. Jenny 2nd. All in Favor
5. Public Comment
   1. No public present.
6. Review Bills and Budget
   1. Passed during meeting. No questions.
7. Directors Report

* Youth Services – Toddler Time and After School Story Hour are staying consistent. We had 25 people here for our Toddler Time costume party. Our Saturday program, Operation Gratitude, did not do well. We had 1 person show up. We continued this program throughout the week for Toddler Time and After School Story Hour and we ended the week with 24 letters to send to the company. Santa was here yesterday. 21 kids.
* Teen Programs – Pancakes and Pajama Party was not successful. We had 1 teen. We will be trying again in December with a Cookie Decorating program.
* Adult Services – Our first Potluck went well. We had 20 people here, and everyone brought a dish to pass. I would love to make that an annual program. Our next adult program is “Handcraft with Heather” where she will be offering handmade items that patrons can purchase.
* Book Sale Room – For the holidays, we are offering a bag of books sale. Fill a bag for $5.
* Building Update – The cameras are scheduled to be installed after the new year. No exact date yet. We are still waiting to hear about the addition. Also, the outdoor lighting timer is not working correctly. There is no ‘on’ setting, so the lights are unable to turn on and off, only off. We have to manually turn them on each day we come in, meaning that the lights are not on on days that we are not here.
* Amazon Wishlist – We have created an Amazon wish list after seeing other libraries do the same.
* Spring Ideas – I love the idea of having a \*small\* community garden out back.
* Grant/Donations Update: A patron has generously donated $300 to the library to go towards children’s programming.
* Dan motioned to continue progress on the Amazon wishlist and community garden. Raylene 2nd. All in favor.

1. Old Business
   1. Martin Cabinet/Community room. Tabled.
      1. Could the Martin cabinet be moved to a different building? The Allegan county historical center? Township office? Dan motioned to table this discussion. Jenny 2nd. All in Favor.
      2. Alice to talk to Christy first. No update 9/24/24, and 10/22/24.
      3. Alice discussed the cabinet with some community members. Alice is formatting a plan with those community people for the next steps.
   2. Nominating Committee for officers for 2025. Appointed by President. To be voted on in December. Nominating slate is Alice for President, Jenny for Vice President, and Dan for Secretary. Raylene motioned to vote the nominated slate. Ruth 2nd. All in favor.
2. New Business
3. Next year meeting dates. The 4th Tuesday of each month.

Dec 2nd for combined meeting. Raylene motioned to adopt next years meeting dates. Jenny 2nd. All in Favor.

1. Updates on local meetings.
2. Martin Township, Orangeville, and Watson.
   * 1. Emailed reports to Orangeville.
     2. Emailed reports to Watson.
     3. Martin Township meeting.
        1. Discussion about adjusted salaries. General idea was to not do it again.
     4. Friends of the Library.
        1. Julie constructed boxes for the festival of the trees voting boxes. Carla is on top of the festival.
        2. December meeting is TBD for the friends.
3. Jen arrived at 5:26 to do the oath for political office.
4. Board Member Comments.
   1. No comments.
5. Next Meeting: January 28th, 2024 @5pm
6. Adjournment (Motion to Adjourn)
7. Raylene 1st. Jenny 2nd. All in Favor. 5:41 pm.